

Jenny Dart

From: juliedgriffiths@btinternet.com
Sent: 28 July 2022 12:53
To: Jenny Dart
Cc: Andy Smith
Subject: RE: 032020-0622D - Potten End, Holy Trinity
Attachments: Scrrn&Track.pdf; IMG_2048.jpg

Dear Jenny

Thank you for your email. I am sorry that the drawing from the contractor was a little difficult to work out. It is always easier to understand when you know the place it is going!

Andy, the other churchwarden, has answered your questions and I have attached a further annotated photo to help so you can see how it will miss the different parts of the church structure and a photo of the organ as it is now. I have written the answers in red below to the questions raised.

I hope that these answers help.

Many thanks

Best wishes

Julie

From: Jenny Dart <jdart@stalbens.anglican.org>
Sent: 26 July 2022 14:34
To: juliedgriffiths@btinternet.com
Subject: 032020-0622D - Potten End, Holy Trinity

Dear Julie

Thank you for your recent application for the screen at Potten End, Holy Trinity. The application has been to the DAC Standing committee and they have some queries at this stage:

1. The drawings of the proposed arrangement of the screen are not easy to understand fully. If understood correctly a track will be fixed to a bracket on the east wall of the organ space above the level of the organ 'roof', and the screen will be moved in and out on this track, to be lowered into position once it is clear of the organ case. Can you confirm?
Yes
2. On the plan drawing the bracket supporting the track does not appear to be represented. Where will it be relative to the 'wooden corner bracket' and what is the purpose of the wooden corner bracket? Is it an existing fixture or part of the scheme to disguise the arrangements for the screen? Will the screen be moved in and out manually, and if so, how will this be done as the screen appears to be at a level where this could be difficult?
The brackets are to bring the screen forward to miss the wooden small buttress and plasterwork which is part of the churches fabrication as can be seen on the photo. The screen will manually slide out using a custom made pole with a hook on it and an eye will be attached to the end of the screen.
3. The proposal to introduce a screen and the intention to disguise its presence as far as possible when it is not in use can be commended.
However we need a better understanding of how the tracking will be supported and what it will look like when it is in place. The photograph supplied gives only a rather schematic impression of the screen when in use. What will be visible when it is not in use?

It is difficult to send you an image of what it will look like when it is away, but a small part of the screen and track will be visible protruding out of the top of the organ but parallel to the wall as can be seen in the drawing. It will not protrude beyond the chancel wall. The track is supported by the brackets as can be seen in the drawing and the annotated picture.

Are you able to provide answers to these queries that I can feed back?

Many thanks

Best wishes,
Jenny

Jenny Dart
Team Secretary – Church Buildings

You can make applications for DAC advice leading to a faculty or List B permission via the diocesan online portal at <https://portal.stalbans.anglican.org>. A step-by-step [User Guide](#) is available. There is advice and information on the diocesan website (address below) including DAC advice leaflets and grant information on the Church Buildings pages.

New Minor Matters Lists A and B are in effect from 1 July. Please see the Church Buildings pages of our website for more information.

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